

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 11th FEBRUARY 2016 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors: Diane Bonham, Kay Kirkham, Julia Gregson, Alan Sykes
Gina Thompson and Pam Laking (Chair)
Clerk: Ruth Batterley, Clerk, Ken Eastwood, Clerk designate
BMDC: Ward Councillor Cooke and Melanie Wilson and Clare Bussingham
In attendance: Four members of the public were present

1/0216 Co-option of Parish Councillors

RESOLVED that this item to be deferred until the next meeting when potential members may be present.

The clerk advised that should a member of the public be interested in the vacancy, they should get in touch with the clerk initially.

2/0216 Apologies

There were none.

3/0216 Declarations of Interest

None received.

4/0216 To confirm minutes of meeting held on 14th January 2016

Resolved

Minutes of meeting held on 14th January 2016 were confirmed as a true record and signed by the Chair.

07/0216 Public Representation

This item together with the item on garden waste 05/02/16 was taken at this point in the meeting.

Clare Bussingham from BMDC Marketing and Melanie Wilson from the Waste section advised the meeting that the option to charge for garden waste is a proposal and that residents are invited to make comments on the proposal using the consultation form. The collection of garden waste is not a statutory responsibility for councils.

BMDC is considering charging for the collection of garden waste to provide a cost saving to the council. BMDC could cut the service but wishes to retain garden waste collection as it's a popular service. If approved at the full BMDC meeting on 25/02/16, charging for collection of garden waste will start on 1st June 2016. Collections will take place every four weeks but not between the months of December- February. The service is only offered to areas that can accommodate the large vehicle on local roads and to areas that have gardens.

The proposed price is £30-£40 per year for the collection of one bin; additional bins per household will be charged at a reduced rate.

Members of the public were invited to ask questions:

1. Has the grant from central government for bins finished now? Answer yes.
2. Can a household join the scheme later in the year? Answer yes but the cost for the year will be the same.
3. A question was asked about garden waste being used to generate income.

Ms Wilson, Ms Bussingham and two members of the public left the meeting at 19:40pm.

5/0216 Planning issues

a) Applications:

15/00185/HOU Pepper Green, Long Lane.

Resolved The parish council has no objection to this application.

8/0216 Exchange of Information

Councillor Gregson reported the issue of dog fouling generally in the village. Councillors were asked to come up with hot spots for dog fouling and the new clerk will contact the BMDC warden to arrange extra patrols.

9/0216 Updates

Cherry blossom trees on Wilsden Road. Councillor Laking advised that the replacement trees are now ready. Councillor Laking will get a quote for planting from Richard Hird for the March meeting.

10/0216 Christmas Tree Lights

Festival of Lights had quoted £75 to look at the lights. Ideally they would like the lights taken down to their depot for a proper inspection. If Festival of Lights were to take the lights out of the trees this would cost in the region of £400.

Resolved Ken Eastwood to obtain three quotations for new lights, their provision and erection.

11/0216 Horticulture

There was nothing to discuss on this item.

12/0216 Website and E Mail addresses

Resolved to move to a dot. Gov e-mail address for £105 for the first two years and £55 for every two years thereafter.

There was discussion about having a webmail account or a hosted mail box.

Resolved to move to a hosted mail box for £15 per mail box per year and for this to be provided for six of the councillor positions and also the clerk.

13/0116 Recruitment of Clerk

Ken Eastwood had been introduced to the council. He is to start on 15/02/16. The temporary clerk will remain for a handover period until 11/03/16.

Councillor Laking will finish the temporary clerk's statement of particulars for signature.

14/0116 Newsletter

This was taken with item 16.

Resolved

1. The draft list of subject headings for the Village Plan Survey be approved
2. Responsibility for putting together the questionnaire be delegated to KK working with Councillor Laking
3. Responsibility for liaising with the school about consulting the children be delegated to XXX
4. Draft to be circulated to all members before the meeting in March for comment outside the meeting
5. A progress report be brought to the next meeting.

15/0216 WAR MEMORIAL CONSULTATION

Resolved. To approve the parish council comment on this application. The comment is attached to the minutes.

17/0216 PARISH COUNCIL LIAISON

Councillor Laking updated the council and advised that the Liaison meeting had mainly been about the New Deal for BMDC services.

One member of the public left the meeting at 9:00pm.

18/0216 TRANSPARENCY FUND AND CODE

Resolved. That the parish council will make application to the Transparency Fund for a Lenovo Essential B50-80 15.6 laptop, an Epson Ecotank ET- 2500 scanner/printer and £400 towards training costs.

19/0216 MOBILE PHONE FOR PARISH COUNCIL

Resolved to buy a mobile phone and credit for up to £50.

20/0216 Financial issues

Resolved to approve the following payments for approval.

a) Payment for approval:

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|--------------------------------|---------------------------------|
| • £5.51 Cllr Laking | Stamps |
| • £5.46 Cllr Gregson- | Xmas sweets |
| • £18.00 Cllr Sykes | mince pies |
| • £24.00 R&J Garden services | village maintenance |
| • £13.73 R. Batterley | stamps and stationery |
| • £35 Information Commissioner | renewal data controller license |

Receipts

- £100 Barclays mis-handling of signatory applications

b) Signatories:

Councillors Laking and Kirkham are now signatories on the parish council bank account.

c) John Bagnall

Resolved that the clerk will write to John Bagnall thanking for his assistance with parish council financial affairs.

d) Internal Auditor

Resolved To appoint Ian Scott as Internal Auditor using Appendix 9 from Governance and Accountability as the basis for the internal audit. The fee for Mr Scott to come to Harden to undertake the audit is £45 plus 0.45 pence per mile from Horsforth.

e) Financial Paperwork This item is to be held over to a future meeting.

21/02116 Correspondence

- Email from YLCA- White Rose update, further information on Sector Led Body for External Audit and the role of Combined Authorities. Noted.
- Email from Ms Crowther re: crime in Harden. To invite Ms Crowther to a future meeting to discuss her concerns.
- Emails from Mr Andrews re: draft minutes and BMDC charging for garden waste Mr Andrews to be advised that draft minutes will be put on the website as part of the Transparency Code. There was discussion about the parish council organising a public meeting to discuss BMDC's proposals to charge for collection of garden waste. **Resolved** not to arrange a meeting.
- Email from Ilkley Parish Council re: Christmas trees Noted.
- Email from BMDC Council Contact Centre re drains and debris left after flood. Noted.
- E-mail from Smartwater about attending a future Council meeting. Not to attend.
- E-mail from BMDC re: Standards Committee representatives. To be deferred to

next meeting.

20/0116 Next meeting

**Agreed that the next Parish Council meeting to take place on Thursday 11 February 2016
at 7.15pm in Harden Memorial Hall.**

The Chairman closed the meeting at 9:30pm.

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